



HOW TO USE ACCOUNT DETAILS

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Log in to your Account

The screenshot displays the CCL account dashboard. At the top, there is a navigation bar with 'Account', 'Basket £1346.12', and 'Favourites'. The CCL logo is centered, and the phone number '01355 599 900' and a search bar are on the right. Below the navigation bar, a banner area contains the text 'Your DC Account Manager is Steven Armstrong' and 'Steven's contact details' with a phone number '01355 550990' and a link 'Email Steven by clicking here'. A blue banner with a hexagonal pattern features an 'Order History' icon and a 'Click here for tips on how to use our new portal' link. The main content area consists of a 3x3 grid of tiles, each with an icon, a description, and a blue button. A blue arrow points to the 'ACCOUNT DETAILS' tile in the bottom-left corner.

 View all products by search. You can add your products to basket from here. QUICK ORDER	 View all active quotes. ACTIVE QUOTES	 Save favourite and set up repeat ordering templates. FAVOURITES & ORDERING TEMPLATE
 View all of your online order history. ORDER HISTORY	 View/download current and historical invoices. Check invoice status/aged debt and pay invoices. INVOICES	 View all documents. DOCUMENTS
 View account details, subscribe to newsletter and request credit limit increase. ACCOUNT DETAILS	 View all products by search and download data or images. PRODUCT DATA DOWNLOAD	 Manage your delivery addresses for a quick checkout experience. ADDRESSES

- Login to your account and you will see your account dashboard with various tiles.
- Click on 'Account Details'

Functionality

Credit Limit	<input type="text" value="2000.00"/>
Balance	<input type="text" value="-2249.48"/>
Request Credit Limit Increase	<input type="text" value="2000.00"/> <input type="button" value="Send Request"/>
Email *	natasha.roberts@cclcomponents.com
<input checked="" type="checkbox"/> Subscribe For Newsletter	
Old Password	<input type="text"/>
New Password	<input type="text"/>
Confirm New Password	<input type="text"/>
<input type="button" value="Submit"/>	

- In this area you will see all your account details.
- You cannot amend your billing name or address due to credit insurance. Please speak to your account manager to organise this.
- You are able to view your credit limit and balance, you can also request a credit limit increase, edit the box and click 'Send Request'. Your account manager will be in contact asap to discuss.
- You can also update your password and subscribe/unsubscribe to our newsletter in this section.