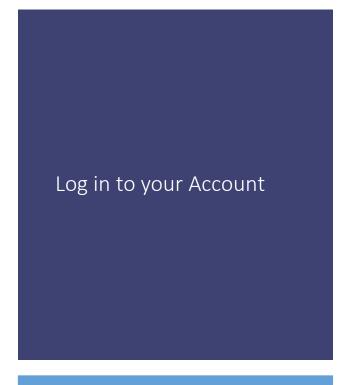
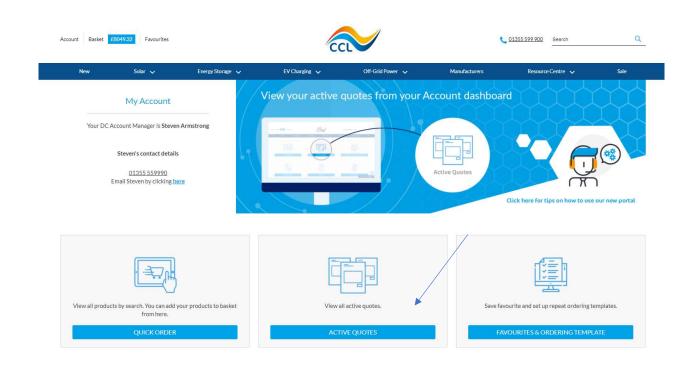


HOW TO USE ACTIVE QUOTES





- Login to your account and you will see your account dashboard with various tiles.
- Click on 'Active Quotes'

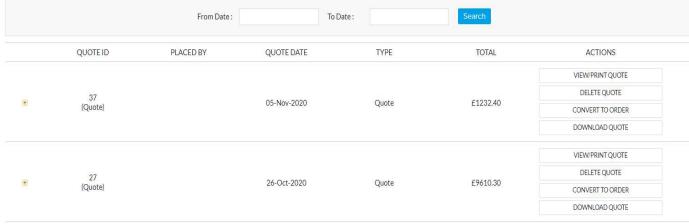
Functionality

Home > Quote History

QUOTE

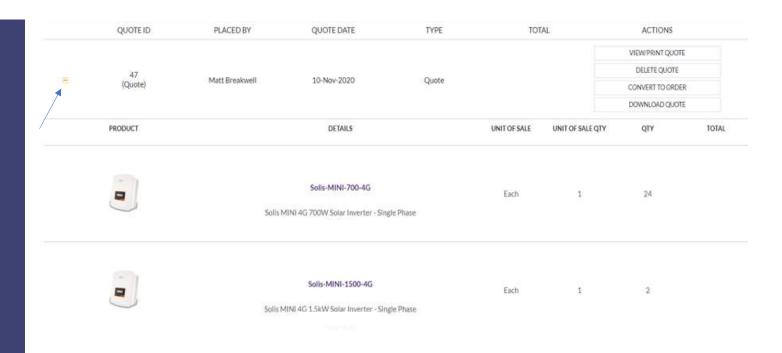
MY QUOTE HISTORY

Listed below is the history of your website quotes. In this section you can convert them into orders.



- In this area you will see all the quotes you have generated.
- You can see who placed the order along with the ability to View/Print/Download/Delete your quote as well as convert your quote to an order.
- Note quotes are only valid for 30days, pricing is subject to change.

Viewing what is in a quote



- If you prefer to view the quote on screen you can click on the + and expand the quote and view everything within that quote.
- You can't amend a quote once it has been created currently but this is coming soon.